

SCHOOL VISIT REQUEST

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(This form must be printed and either faxed or mailed. See 2nd page for number and address.)

Chicago Public School students and chaperones receive free admission; all other schools are charged \$2.50 per person and payment is required in advance.

Today's date:

Requested dates of visit (Please choose two):

School/Organization:

School visits begin on the hour starting at 9:00 a.m. and going until 2:00 p.m. Which starting time would you like?

Grade level:

Contact person:

Title:

Email:

Phone:

Address:

City, state, zip:

Number of students:

The Pritzker Military Library requires one chaperone per 10 students.

Number of chaperones:

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Specific topic(s) being studied (if applicable):

Please indicate activity(ies) you are interested in:

- General tour (includes Citizen Soldier exhibit, Medal of Honor exhibit, and temporary exhibit(s))
 Civil War History Cart
 World War II History Cart
 Artifacts/posters/books/photos (to go with specific topic; must discuss with Education Coordinator.)

Does the organization have liability insurance? Yes No

Additional Needs*:

- Coat check Tables set up* Chairs set up*
 A/V*
 Other (Please specify):

*Note: Table and chair set up and A/V may incur a fee; will be addressed on a case-by-case basis.

Does anyone in your group have any special needs, allergies, etc?

Thank you for your interest in the Pritzker Military Library.
You must print this application and either send it via fax to 312-374-9314, Attn: Education Coordinator, or mail it to:

Education Coordinator
Pritzker Military Library
104 S. Michigan Ave., Suite 400
Chicago, IL 60603

Please allow 3 business days to receive confirmation of your visit.